

Public Document Pack  
**HINCKLEY & BOSWORTH  
BOROUGH COUNCIL**



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**ANNUAL COUNCIL**

**TO BE HELD ON**

**TUESDAY, 16 MAY 2017**

**at 6.30 pm**

## Fire Evacuation Procedures

### Council Chamber (De Montfort Suite)

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

### Recording of meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, the press and public are permitted to film and report the proceedings of public meetings. If you wish to film the meeting or any part of it, please contact Democratic Services on 01455 255879 or email [rebecca.owen@hinckley-bosworth.gov.uk](mailto:rebecca.owen@hinckley-bosworth.gov.uk) to make arrangements so we can ensure you are seated in a suitable position.

Members of the public, members of the press and Councillors are hereby informed that by attending the meeting you may be captured on film. If you have a particular problem with this, please contact us using the above contact details so we can discuss how we may accommodate you at the meeting.

Date: 08 May 2017



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

Dear Sir/Madam

I hereby summon you to attend a meeting of the Hinckley & Bosworth Borough Council in the Council Chamber at these offices on **TUESDAY, 16 MAY 2017 at 6.30 pm**

Yours faithfully

A handwritten signature in black ink, appearing to read 'RK Owen'.

Miss RK Owen  
Democratic Services Officer

### **AGENDA**

1. Election of Mayor for the ensuing year

The Mayor for the municipal year 2017/18 will be elected. Please see the order of proceedings which will be available at the meeting and on the council's website for details.

2. Appointment of Deputy Mayor for the ensuing year

The Deputy Mayor for the 2017/18 municipal year will be appointed. Details will be contained in the order of proceedings.

3. Presentation of Leader's medal

4. Apologies

5. Declarations of interest

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.

6. Members of the Executive

The Leader will announce his Executive, including the Deputy Leader, and their areas of responsibility.

7. Appointment of chairmen, vice-chairmen and members of statutory bodies

Council will confirm establishment of committees, including size and terms of reference, and appoint chairmen, vice-chairmen and members for the ensuing municipal year:

- (a) Appeals Panel
- (b) Audit Committee
- (c) Ethical Governance & Personnel Committee
- (d) Finance & Performance Scrutiny
- (e) Hinckley Area Committee
- (f) Licensing Committee
- (g) Licensing (Regulatory) Committee
- (h) Planning Committee
- (i) Scrutiny Commission.

8. Appointment to the Member Development Group

To appoint seven members to the Member Development Group.

9. Appointment to Asset & Regeneration Strategy Group

To appoint seven members to the Asset & Regeneration Strategy Group.

10. Appointment to Leicestershire Partnership Joint Revenues & Benefits Committee

To appoint two members to the Leicestershire Partnership Joint Committee.

11. Appointment of representatives to outside bodies

To appoint to outside bodies. These will be listed in the order of proceedings.

12. Appointments to charitable bodies

Appointments will be made to the following charitable bodies:

- (a) Alderman Newton, Barwell (one representative for a three year term);
- (b) Dixie Educational Foundation (four representatives, of which one must be female, for a three year term);
- (c) George Ward Centre Ltd (one representative for a one year term).

13. Calendar of meetings (Pages 1 - 4)

The draft calendar of meetings is attached. Please note that meeting dates to December 2017 have already been agreed. Meetings dates for January to December 2018 are on the attached calendar for approval.

# Calendar 2018

School holidays

F&P = Finance & Performance Scrutiny

January	February	March	April	May	June	July	August	September	October	November	December
1 Mo <small>New Year's Day</small>	1 Th <small>Scrutiny</small>	1 Th	1 Su	1 Tu	1 Fr	1 Su	1 We <small>Exec</small>	1 Sa	1 Mo <small>40</small>	1 Th	1 Sa
2 Tu	2 Fr	2 Fr	2 Mo <small>Easter Monday</small>	2 We	2 Sa	2 Mo <small>27</small>	2 Th	2 Su	2 Tu <small>COUNCIL</small>	2 Fr	2 Su
3 We	3 Sa	3 Sa	3 Tu	3 Th	3 Su	3 Tu <small>Planning</small>	3 Fr	3 Mo <small>36</small>	3 We	3 Sa	3 Mo <small>49</small>
4 Th	4 Su	4 Su	4 We	4 Fr	4 Mo <small>23</small>	4 <small>Exec brief</small>	4 Sa	4 Tu	4 Th	4 Su	4 Tu
5 Fr	5 Mo <small>6</small>	5 Mo <small>10</small>	5 Th	5 Sa	5 Tu <small>Planning</small>	5 Th	5 Su	5 We	5 Fr	5 Mo <small>F&amp;P 45</small>	5 We
6 Sa	6 Tu <small>Planning</small>	6 Tu <small>Planning</small>	6 Fr	6 Su	6 We <small>Exec</small>	6 Fr	6 Mo <small>32</small>	6 Th	6 Sa	6 Tu	6 Th
7 Su	7 We	7 We <small>Exec brief</small>	7 Sa	7 Mo <small>Early May Bank Hol.</small>	7 Th <small>Audit</small>	7 Sa	7 Tu <small>COUNCIL</small>	7 Fr	7 Su	7 We	7 Fr
8 Mo <small>2</small>	8 Th	8 Th	8 Su	8 Tu <small>Planning</small>	8 Fr	8 Su	8 We	8 Sa	8 Mo <small>41</small>	8 Th <small>Scrutiny</small>	8 Sa
9 Tu <small>Planning</small>	9 Fr	9 Fr	9 Mo <small>15</small>	9 We <small>Exec brief</small>	9 Sa	9 Mo <small>28</small>	9 Th	9 Su	9 Tu	9 Fr	9 Su
10 We	10 Sa	10 Sa	10 Tu <small>Planning</small>	10 Th	10 Su	10 Tu	10 Fr	10 Mo <small>F&amp;P 37</small>	10 We	10 Sa	10 Mo <small>50</small>
11 Th	11 Su	11 Su	11 We <small>Exec</small>	11 Fr	11 Mo <small>24</small>	11 We	11 Sa	11 Tu	11 Th	11 Su	11 Tu
12 Fr	12 Mo <small>7</small>	12 Mo <small>11</small>	12 Th <small>Audit</small>	12 Sa	12 Tu <small>COUNCIL</small>	12 Th	12 Su	12 We	12 Fr	12 Mo <small>46</small>	12 We
13 Sa	13 Tu	13 Tu	13 Fr	13 Su	13 We	13 Fr	13 Mo <small>33</small>	13 Th <small>Scrutiny</small>	13 Sa	13 Tu	13 Th
14 Su	14 We <small>Exec</small>	14 We	14 Sa	14 Mo <small>20</small>	14 Th	14 Sa	14 Tu	14 Fr	14 Su	14 We	14 Fr
15 Mo <small>3</small>	15 Th <small>Audit</small>	15 Th	15 Su	15 Tu <small>A COUNCIL</small>	15 Fr	15 Su	15 We	15 Sa	15 Mo <small>42</small>	15 Th	15 Sa
16 Tu	16 Fr	16 Fr	16 Mo <small>16</small>	16 We	16 Sa	16 Mo <small>F&amp;P 29</small>	16 Th	16 Su	16 Tu	16 Fr	16 Su
17 We <small>Exec brief</small>	17 Sa	17 Sa	17 Tu <small>COUNCIL</small>	17 Th	17 Su	17 Tu	17 Fr	17 Mo <small>38</small>	17 We	17 Sa	17 Mo <small>51</small>
18 Th	18 Su	18 Su	18 We	18 Fr	18 Mo <small>25</small>	18 We	18 Sa	18 Tu	18 Th	18 Su	18 Tu <small>Planning</small>
19 Fr	19 Mo <small>8</small>	19 Mo <small>F&amp;P 12</small>	19 Th	19 Sa	19 Tu	19 Th <small>Scrutiny</small>	19 Su	19 We	19 Fr	19 Mo <small>47</small>	19 We
20 Sa	20 Tu	20 Tu	20 Fr	20 Su	20 We	20 Fr	20 Mo <small>34</small>	20 Th	20 Sa	20 Tu <small>Planning</small>	20 Th
21 Su	21 We	21 We	21 Sa	21 Mo <small>F&amp;P 21</small>	21 Th	21 Sa	21 Tu	21 Fr	21 Su	21 We <small>Exec</small>	21 Fr
22 Mo <small>4</small>	22 Th <small>COUNCIL</small>	22 Th <small>Scrutiny</small>	22 Su	22 Tu	22 Fr	22 Su	22 We	22 Sa	22 Mo <small>43</small>	22 Th <small>Audit</small>	22 Sa
23 Tu	23 Fr	23 Fr	23 Mo <small>17</small>	23 We	23 Sa	23 Mo <small>30</small>	23 Th	23 Su	23 Tu <small>Planning</small>	23 Fr	23 Su
24 We	24 Sa	24 Sa	24 Tu	24 Th <small>Scrutiny</small>	24 Su	24 Tu	24 Fr	24 Mo <small>39</small>	24 We <small>Exec brief</small>	24 Sa	24 Mo <small>52</small>
25 Th	25 Su	25 Su	25 We	25 Fr	25 Mo <small>26</small>	25 We	25 Sa	25 Tu <small>Planning</small>	25 Th	25 Su	25 Tu <small>Christmas Day</small>
26 Fr	26 Mo <small>9</small>	26 Mo <small>13</small>	26 Th	26 Sa	26 Tu	26 Th <small>Audit</small>	26 Su	26 We <small>Exec</small>	26 Fr	26 Mo <small>48</small>	26 We <small>Boxing Day</small>
27 Sa	27 Tu	27 Tu	27 Fr	27 Su	27 We	27 Fr	27 Mo <small>August Bank Hol.</small>	27 Th <small>Audit</small>	27 Sa	27 Tu <small>COUNCIL</small>	27 Th
28 Su	28 We	28 We	28 Sa	28 Mo <small>Spring Bank Hol.</small>	28 Th	28 Sa	28 Tu <small>Planning</small>	28 Fr	28 Su	28 We	28 Fr
29 Mo <small>F&amp;P 5</small>		29 Th	29 Su	29 Tu	29 Fr	29 Su	29 We <small>Exec brief</small>	29 Sa	29 Mo <small>44</small>	29 Th	29 Sa
30 Tu		30 Fr <small>Good Friday</small>	30 Mo <small>18</small>	30 We	30 Sa	30 Mo <small>31</small>	30 Th	30 Su	30 Tu	30 Fr	30 Su
31 We		31 Sa		31 Th		31 Tu <small>Planning</small>	31 Fr		31 We		31 Mo <small>1</small>

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Agenda Item 13

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**SCHEDULE OF MEETINGS**

**16 May 2017 - 31 December 2018**

		MAY '17	JUN '17	JUL '17	AUG '17	SEP '17	OCT '17	NOV '17	DEC '17	JAN '18	FEB '18	MAR '18	APR '18	MAY '18	JUN '18	JUL '18
<b>Council</b>	<b>Tuesday</b>	<b>16 Annual</b>		<b>11</b>		<b>5</b>	<b>31</b>		<b>19</b>		<b>22 Budget</b>		<b>17</b>	<b>15 Annual</b>	<b>12</b>	
<b>Executive</b>	<b>Wednesday</b>		<b>28</b>		<b>23</b>		<b>18</b>		<b>6</b>		<b>14</b>		<b>11</b>		<b>6</b>	
<b>Executive Briefing</b>	<b>Wednesday</b>	<b>31</b>		<b>26</b>		<b>27</b>		<b>8</b>		<b>17</b>		<b>7</b>		<b>9</b>		<b>4</b>
<b>Audit Committee</b>	<b>Thursday</b>		<b>22</b>		<b>24</b>		<b>12</b>	<b>30</b>			<b>15</b>		<b>12</b>		<b>7</b>	<b>26</b>
<b>Planning Committee</b>	<b>Tuesday</b>	<b>23</b>	<b>20</b>	<b>18</b>	<b>15</b>	<b>12</b>	<b>10</b>	<b>7</b>	<b>5</b>	<b>9</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>8</b>	<b>5</b>	<b>3 31</b>
<b>Scrutiny Commission</b>	<b>Thursday</b>		<b>15</b>		<b>10</b>		<b>5</b>	<b>23</b>			<b>1 Budget</b>	<b>22</b>		<b>24</b>		<b>19</b>
<b>Finance &amp; Performance Scrutiny</b>	<b>Monday</b>	<b>22</b>		<b>24</b>		<b>25</b>		<b>6</b>		<b>29</b>		<b>19</b>		<b>21</b>		<b>16</b>

May to December 17 already agreed

AUG '18	SEP '18	OCT '18	NOV '18	DEC '18				
7		2	27					
1	26		21					
29		24						
	27		22					
28	25	23	20					
	13		8					
	10		5					